



MINUTES

Council Meeting
March 17, 2025

Minutes of the Council meeting held in the Chamber Room at the Pilley's Island Municipal Complex, on March 17, 2025, at 7:00 pm.

Members Present:

Deputy Mayor Alex Vincent
Councillor Max Pittman
Councillor Ben Callahan

Staff Present:

Brittany Colbourne – Town Clerk

Electronically:

Mayor Matthew Pittman

Residents: 2

ADOPTION OF AGENDA

Motion 2025 – 20

Motion by Councillors Ben Callahan/Max Pittman

BE IT RESOLVED that the March 17th, 2025, agenda be adopted. Motion carried unanimously.

ADOPTION OF MEETING MINUTES

No errors or omissions reported.

Motion 2025 – 21

Motion by Deputy Mayor Vincent/Councillor Ben Callahan

BE IT RESOLVED to accept the February 18th, 2025, Minutes. Motion carried unanimously.

DELEGATE

None

BUSINESS ARISING

Nothing to report

COMMITTEE REPORTS

a) **Maintenance/Public Works**

Sewer issues on Strickland's Lane have been fixed. Currently waiting on the invoice from Budgell's Equipment Ltd. Town Clerk to follow up and check with Government on emergency funding application that was submitted to help with the cost of repairs to sewer line.

Councillor Max Pittman reported seeing an excess build up of water on Water Street, Kerry Tizzard to test water for chlorine to see if it's a break or spring run-off.

b) **Fire Department** – Nothing to report

c) **Recreation** – Nothing to report

d) **Green Bay Waste Authority**

The Town will sign agreement for Spring Clean-Up at a rate of \$200.00 per load. Town Clerk to put out memo for residents when the schedule is received regarding dates and rules as per GBWA.

e) **Tourism** – Council is aware of the Green Bay Trail Development meeting on March 19th, 2025.

FINANCIALS

a) March 2025 payables.

Motion 2025 – 22

Motion by Councillor Ben Callahan/Councillor Max Pittman

BE IT RESOLVED to give Town Clerk permission to pay the bills for this month (March 2025).

Motion carried unanimously.

b) Financial Update

Financial update read by Town Clerk.

Clerk also reported that the Town's \$40,000 GIC has been set up as per Motion 2025 – 16 from the last meeting.

Clerk to follow up on getting access to the CCBF funds that were approved for the Town that were not used up in past projects.

c) JCP/CEEP Bank Account

Atlantic Edge Credit Union has inquired as to whether the Town intends to keep this account open as it has been inactive for over a year. Council agrees to keep account open in case the Town needs it to keep funds separate for future projects.

Motion 2025 – 23

Motion by Councillor Ben Callahan/Deputy Mayor Alex Vincent

BE IT RESOLVED to add Clerk Brittany Colbourne to the Town's JCP/CEEP Atlantic Edge Credit Union Bank Account as a signing authority and to receive access for online banking. Motion carried unanimously.

CORRESPONDENCE

None

NEW BUSINESS

- a) Town Council discussing the option to use CCBF funds to build an extension onto the firehall. Town Clerk to inquire as to what the Government will need to get funding approved.

Town Clerk to inquire with NL Hydro about getting a meter put on the Dome.

- b) Town is waiting to hear back from RPM Water Leak Detection Services regarding a request for a quote for services this Spring. Town Maintenance Worker has reported that water usage is high. There may be a break/multiple breaks in the lines.

PERMITS

- a) 1 permit granted

NEXT SCHEDULED MEETING

The next scheduled Council Meeting will tentatively be held on April 15th, 2025, at 7:00 p.m. at the Pilley's Island Municipal Complex.

ADJOURNMENT

Motion 2025 – 24 Motion by Councillor Max Pittman

BE IT RESOLVED that the meeting be adjourned at 7:30 p.m.

A handwritten signature in dark ink, appearing to read "Brittany Colbourne", written over a horizontal line.

Brittany Colbourne – Town Clerk

A handwritten signature in dark ink, appearing to read "Matthew Pittman", written over a horizontal line.

Matthew Pittman - Mayor