



MINUTES
Council Meeting
July 15, 2025

Minutes of the Council meeting held in the Chamber Room at the Pilley's Island Municipal Complex, on July 15, 2025, at 7:04 pm.

Members Present:

Mayor Alex Vincent
Councillor Max Pittman
Councillor Ben Callahan

Staff Present:

Brittany Colbourne (Town Clerk)
Darren Randell (Municipal Consultant) –
Attended virtually

Residents: 2

ADOPTION OF AGENDA

Motion 2025 – 41

Motion by Councillor Callahan/Pittman

BE IT RESOLVED that the July 15, 2025, agenda be adopted. Motion carried unanimously.

ADOPTION OF MEETING MINUTES

No errors or omissions reported.

Motion 2025 – 42

Motion by Councillor Max Pittman/Councillor Callahan.

BE IT RESOLVED to adopt the June 17, 2025, Minutes. Motion carried unanimously.

DELEGATE

1 – Resident Wanda Seidl

BUSINESS ARISING

a) Building Climate Resilience Initiative Program – Presented by Darren Randell

- Formation of a Climate Resilience Adaptation Committee (CRAC)
 - CRAC for the Town of Pilley's Island will include Town Clerk Brittany Colbourne to represent as a staff member. Jeffery Vincent can also represent as call-in Town Clerk. Committee will consist of Mayor Alex Vincent and Councillors Ben Callahan and Max Pittman.
 - Expression of Interest for CRAC to be posted on the Town's social media and website to include all community members.
- Community Climate Risk Survey

Door-to-door method considered the best option to ensure participation. Darren to reach out to his contacts to see if using post-secondary students to go around with the survey is an option.

b) **Street Signs** – Signs work in the sample holder. Clerk to get a new quote for supplies needed to install new street signs.

c) **Fire Hall Upgrades** – Measurements needed before contractors can be contacted regarding a quote. Councillor Pittman to reach out to Matthew Pittman for measurements and details.

COMMITTEE REPORTS

a) Maintenance/Public Works

- Ice control materials for the 2025-26 season – Town clerk to order 120 tonnes of salt/sand mixture.
- Water valve isolation tests still needed to determine which section of Town water supply has a leak. Councillor Pittman to contact Kerry to schedule the next water shut-off.

b) **Fire Department** – Nothing to report.

c) **Recreation** – Nothing to report.

d) **Green Bay Waste Authority** - Nothing to report.

e) **Tourism** – Draft of the report on the trails assessment has been completed, Council will get a copy once the final report is released. The Town is waiting for a response from Crown Lands regarding lands application submitted for the trail.

FINANCES

a) **Financial update** read by clerk Brittany Colbourne.

b) **Payables reviewed**

Motion 2025 – 43**Motion by Councillors Max Pittman/Ben Callahan**

BE IT RESOLVED to give Town Clerk permission to pay the bills for this month (July 2025). Motion carried unanimously.

CORRESPONDENCE

- a) Letter from the Green Bay Community Employment Corporation request for a donation

Motion 2025 – 44**Motion by Councillor Max Pittman/Ben Callahan**

BE IT RESOLVED to donate \$100.00 to the Green Bay Community Employment Corporation. Motion carried unanimously.

NEW BUSINESS

- a) There are several road sections around Town that need fixing. Will request Kerry to fix the section at the bottom of Bight Hill if he has the materials. Town Clerk to request quotes from paving companies for other road work.
- b) Wanda Seidl addressed Council regarding paving the walking track around the playground and a path to the disability swing before this season ends. An anonymous donor has come forward offering to donate towards the paving of the walking track and pathway. Funds may also be provided for this project by the Town and Recreation. Council members to confirm measurements and Town Clerk to reach out to paving companies requesting a quote.

PERMITS GRANTED

6 permits approved and granted since last meeting.

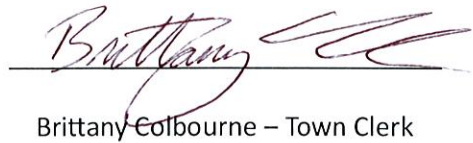
NEXT SCHEDULED MEETING

The next scheduled Council Meeting will tentatively be held on August 19, 2025, at 7:00 p.m. at the Pilley's Island Municipal Complex.

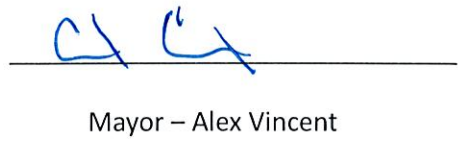
ADJOURNMENT**Motion 2025 – 45**

Motion by Councillor Callahan.

BE IT RESOLVED that the meeting be adjourned at 8:23 p.m.



Brittany Colbourne – Town Clerk



Mayor – Alex Vincent