



MINUTES
Council Meeting
April 11, 2023

Minutes of the Council meeting held in Blackmore Hall at the Pilley's Island Municipal Complex, on April 11, 2023 at 7:04 p.m.

Members Present:

Mayor Nicole Holland
Deputy Mayor Gill Strickland
Councillor Ben Callahan
Councillor Matthew Pittman – Video call

Staff Present:

Juanita Winsor – Acting Town Clerk
Bj Osmond – Temporary Town Clerk

ADOPTION OF AGENDA

Motion 2023 – 23

Motion by B. Callahan / G. Strickland
BE IT RESOLVED that the agenda be adopted as presented.
Motion Carried Unanimously.

ADOPTION OF MINUTES OF MEETINGS

Motion 2023 – 24

Motion by G. Strickland / B. Callahan
BE IT RESOLVED that the minutes of the meetings held on March 1st, March 7th and March 21st, 2023, be adopted as presented.
Motion Carried Unanimously.

Delegate

Mr. D. Boyd brought to the attention of council that the access road to his boat house in Spencer's Dock is no longer an access road , it appears that a portion of the road is now connected to a parcel of land based on the placement of survey stakes. Council has agreed that they will try and resolve this matter and will contact Crown lands and inform them that this is a public road for people to access properties.

BUSINESS ARISING

- a) Lift Stations – Inspector was in and did an inspection. Upgrading is needed. Will need to apply for funding and get more quotes.
- b) Pump House- Deferred
- c) New Accounting Software – Sage has been purchased and is installed and working well. Cost of new software was \$1863.46
- d) Firehall Proposal - Deferred
- e) Heritage Centre - Deferred
- f) Development & Regulations – Deferred
- g) Code of Conduct- all councillors had a chance to review, next step is to have the code of conduct adopted. There is now mandatory training for Code of Conduct.

Adoption of Code of Conduct

Motion 2023-25

Motion by B. Callahan / G. Strickland

BE IT RESOLVED that the code of conduct be adopted as presented by the Government of Newfoundland Labrador
Motion Carried Unanimously.

FINANCIALS

TRANSACTION JOURNALS – March 7, 2023

Motion 2023 – 26

Motion by B. Callahan / G. Strickland

BE IT RESOLVED that the transaction journal dated March 20, 2023, in the amount of \$ 5961.13 be approved for payment as presented:

Motion Carried Unanimously.

Motion 2023-27

Motion by G. Strickland / M. Pittman

BE IT RESOLVED that the transaction journal dated March 23, 2023, in the amount of \$ 3771.43 be approved for payment as presented:

Motion Carried Unanimously.

Motion 2023-28

Motion by B. Callahan / G. Strickland

BE IT RESOLVED that the transaction journal dated April 11, 2023, in the amount of \$ 10,199.09 be approved for payment as presented:

Motion Carried Unanimously.

Correspondence

MUNICIPAL ASSESSMENT MEMO -document presented to review
Department of municipal affairs – document presented to review

New-Wes-Valley: Petition. Council agreed and Mayor Holland signed the petition in support.

NEW BUSINESS

Spring clean up

Discussing how to go about a spring clean up for the town. It will be revisited once we finalize how this will be done. Will contact the Green Bay Waste Management regarding if they can assist and the cost. Also, the cost from local contract for quotes. Once this is decided, then a date will be determined.

Volunteer Appreciation Night

Mayor Holland advised that the town will be hosting a volunteer appreciation night on May 1, 2023, more of a sociable with finger food event.

Motion 2023- 29

Motion G. Strickland / M. Pittman

BE IT RESOLVED that \$500.00 will be the (maximum) amount to spend on refreshments for the evening.

Motion Carried Unanimously.

Land Permit for R. Burton

R. Burton was wondering if a permit was needed to build a cabin on the property that is owned by his father within community boundaries. Council will need more information on this and to also see the Zone in which the property lies, if the land is already owned.

Gas Tax- Defer

Taxation Policy-Defer

TIRFR- West Station Report- Defer

Replace Toilet

It was brought to our council's attention that the toilets at the old (Recreation building are in better condition than the ones at (the Municipal Complex) our town hall. It was suggested that the toilets can be replaced in the female's washroom. (The Temporary Town Clerk) Will let (the towns contracted Maintenance Man) Kerry know to replace them.

Poll Tax

It was brought to the clerk's attention that there was a letter sent out stating that poll tax would decrease by \$25.00. We were not aware of this letter and was going by the 2023 Tax Structure where it still had the cost of \$375.00.

Commission of oaths

It's a great idea to have our clerk as a Commission of Oath. We will wait until the clerk returns to have this completed. Anyone needing a stamp from the Commissioner of Oath will be a charged a fee of \$1.00.

Mayor Holland is also a Commissioner of Oaths and can sign as such.

Motion 2023- 30

Motion G. Strickland / B. Callahan

BE IT RESOLVED that there will be a service fee of \$1.00 anyone needing a stamp by the Commissioner of Oaths.

Motion Carried Unanimously.

Motion 2023-31

Crown Land Application 160319

Motion B. Callahan/ M. Pittman

BE IT RESOLVED that application 160319 is approved.

Motion Carried Unanimously.

Motion 2023-32

Crown Land Application 159888

Motion B. Callahan/ G. Strickland

BE IT RESOLVED that application 159888 is approved.

Motion Carried Unanimously.

Internet for the fire department at the fire hall

Will check into seeing if a second system (at a different location) can be added to the Town's Eastlink internet to make It cheaper. Will call for quotes.

Motion 2023-33

Motion B. Callahan/G. Strickland

BE IT RESOLVED that internet will be purchased for the fire department.

Motion Carried, M. Pittman abstained.

Business Proposal

There was a business proposal wondering the process and tax policies to start up a mobile business. Send a response that there is a tax exemption for the first year and after that period is up the tax rate is based on a percentage of the income.

Imagination Library

Green Bay South Imagination Library is requesting that the Town Council sponsor the cost of books for the eligible children in our town. The Cost is \$11 per child per year, total for Pilley's Island would be \$66. Councillor B. Callahan has agreed to cover this cost for this year.

Remuneration

Council feels that it should be a choice of the individuals on council if they want to receive remuneration.

Motion 2023-34

Motion B. Callahan/G. Strickland

BE IT RESOLVED that remuneration will be reinstated for councillors to avail of, if they so desire.

Motion Carried Unanimously.

NEXT SCHEDULED MEETING

The next scheduled council meeting will be held on May 9th, at 7 p.m. at the Pilley's Island Municipal Complex unless it has to be cancelled for some unknown reason.

ADJOURNMENT

ADJOURNMENT

Motion 2023 – 35

Motion by B. Callahan

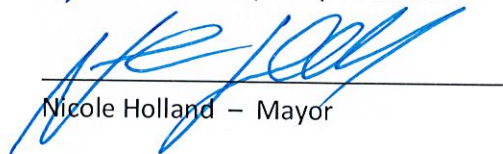
BE IT RESOLVED that the meeting be adjourned.

Motion Carried Unanimously.

There was no further business to discuss, the meeting adjourned at 8:00 p.m.



Bj Osmond – Temporary Town Clerk



Nicole Holland – Mayor